



GUIDELINES FOR MDAA SCHOLARSHIP

1. To apply:

- a. A letter from the Dental Assisting Program Director or an Instructor verifying program enrollment.
- b. A brief history of the applicant including professional goals and an expression of financial need. *
- c. An official student transcript of the most recently completed college courses. Applicant must have a minimum of a 2.5 GP A. **
- d. Send all information to the Scholarship Chairman.

* Overall professional look of the letter, grammar use and spelling will be taken into consideration.

** An official transcript is one sent by the college to the MDAA or one given to the student in a sealed envelope by the college. Transcripts may have an embossed stamp for verification purposes. Official transcripts often must be ordered from the college in advance and often require payment of a fee.

2. Administration:

- a. Scholarships can be awarded any time during the fiscal year.
- b. Scholarship amounts will be determined by the Scholarship Committees recommendation with the MDAA Board of Director's approval.
- c. Scholarships will be funded from the General Fund and be determined each year as a line item in the budget.
- d. Other monies, i.e. Donations, fund raising, etc. specified for scholarships, shall be awarded the year received, if possible.
- e. An announcement and/or photo of the MDAA Scholarship recipient shall be published.
- f. Special considerations will be given to applicants who are members of the Michigan Dental Assistants Association.
- g. All applicants will be sent a letter notifying them if they are receiving a scholarship. MDAA will return the students Official Transcripts

3. Eligibility for a MDAA Scholarship:

- a. Those students established in a dental assisting program accredited by the American Dental Association's Commission on Dental Accreditation, which meets the Michigan Board of Dentistry's requirement for eligibility to take the Registered Dental Assistant (RDA) exam.
- b. Those students who are a (CDA) Certified Dental Assistant, or (R.D.A.) Registered Dental Assistant established in an educational program in pursuit of a Bachelor's Degree or Master's Degree.



The Michigan Dental Assistants Association
is pleased to notify you of an established scholarship award to eligible students.

Eligibility may be one of the following:

- (a) Those students established in a dental assisting program accredited by the American Dental Association's Commission on Dental Accreditation, which meets the Michigan Board of Dentistry's requirement for eligibility to take the Registered Dental Assistant (RDA) exam.
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Scholarship requests and all pertinent materials must be mailed to:

MDAA
Attn: Scholarship Chairman
P.O. Box 118
Lennon, MI 48449

Notification:

- (a) Scholarship requests must be received by March 1st of any given year
- (b) An announcement and/or photo of the MDAA Scholarship recipient shall be published.